# ParentVUE powered by Synergy Opt-in/out of ParentVUE Push Notifications

Parents may opt-in or opt-out of **push notifications** for Grade Book and Period/Daily Attendance information on Android devices. Completing this process enables push notifications for all your children enrolled in LCPS. **iOS devices disabled as of March 31, 2021. Follow instructions on the next page to enable email notifications for Grade Book or Attendance.** 

## LOGIN TO PARENTVUE

1. Open the ParentVUE app on your device.



2. Enter your User Name and Password and tap Login.



### **SELECT NOTIFICATIONS**

1. From the main screen, tap the gear icon.



2. Select the desired notifications. For assignment notifications, tap the +/- buttons to set a grade threshold.



### ENABLE NOTIFICATIONS ON YOUR DEVICE

1. Open the **Settings** app on your device.



2. Tap Notifications.

<b>Notifications</b>	>
Sounds	>
C Do Not Disturb	>

3. Tap ParentVUE. Turn on Allow Notifications.

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Allow Notifi	cations	
ALERTS		
9:41	Ĵ	
Lock Screen	Notification Center	Banners
<b>Ø</b>	0	<b>Ø</b>

4. You will now receive Notifications on your device.



Note: Push notifications are scheduled to run every 15 minutes, not immediately when attendance or grading information is entered by the teacher.

To enable/disable attendance and/or grading emails, follow the instructions on the next page.

# ParentVUE powered by (\*) Synergy\* Opt-in/out of ParentVUE Email Notifications

Parents may opt-in or opt-out of **emails** for Grade Book and Period Attendance information using either the ParentVUE Mobile app or web version. Completing this process enables/disables emails for all your children enrolled in LCPS. Grade Book emails are sent once weekly, on a day you choose. Period Attendance emails are sent hourly.

#### Grade Book emails are sent only to parents of secondary students.

#### **CONFIGURE EMAILS PVUE MOBILE APP**

1. Open the ParentVUE app on your device.



2. Enter your User Name and Password and tap Login.



3. Tap My Account.



4. Tap the **Notify** tab.



#### **CONFIGURE EMAILS PVUE MOBILE APP (cont.)**

 Select/deselect the Attendance and/or Grade Book options. If you choose the Grade Book option, select the day of the week you would like to receive the emails and an optional percentage grade threshold (emails will be sent only when grades are below this value).

Student I	_ist My A	ccount	
My Info	Notify	Emails	Phones
			Update
Auto Notify: Che information to	ck the events be you when an eve	elow for which Pare ent of curs for any o	ntVUE will e-mail f your children.
Attenda	ance Notify me	when my child is tar	dy or misses a class
Grade B	30 Notify me	with my child's grade	book scores
Send Mess	ages Every	Thursday	•
Only Grad	Send Message es are below:	es when	%

6. Tap Update.

#### **CONFIGURE EMAILS PARENTVUE WEB**

- Log into your ParentVUE account by going to <u>https://portal.lcps.org</u>.
- 2. Click My Account.

BILL River Bend MS 0: (571-434-3220)			My Account Help Logout
Home			
Messages 0	No Photo Edupoint	BILI	
Calendar		DILL	
Attendance		ID: 875868 River Bend MS	& Report Absence
11 Class Schedule	-	BILL LCPS: Request for registration is accented (8/5/2020)	
Class Websites			
gå Conference		BILL - Attendance not	es for 08/21/2020, 08/20/2020, 08/19/2020
Sector Course History			

 Select the Attendance and/or Grade Book options. If you choose the Grade Book option, select the day of the week you would like to receive the emails and an optional percentage grade threshold (emails will be sent only when grades are below this value) and click Update Account.



# ParentVUE powered by Synergy Opt-in/out of ParentVUE Email Notifications

# **ADDITIONAL INFORMATION**

If you need help logging into or activating your ParentVUE account, please review these resources:

#### **Other Help Options:**

- <u>Resetting a ParentVUE Password</u> (PDF)
- Activating a ParentVUE account (PDF)