

**Anatomy and Physiology**  
**Course Directives**  
2016-2017

**Teacher:** Mrs. Laura Stilwell

**Classroom:** 102

**E-mail Address:** [LLStilwell@bluevalleyk12.org](mailto:LLStilwell@bluevalleyk12.org) (preferred method of contact)

**Available to Students:** After school until 3:30

**Available to Parents:** Variable, please make appointments 1-2 days in advance.

**Webpage:** We will be using Edmodo. You will set up a free account in class.

**Online Textbook**

Martini, Nath, & Bartholomew, Fundamentals of Anatomy & Physiology Tenth Edition, 2015, Pearson.

**Materials Needed for Class:**

- 2 Composition Notebooks (100 sheets or 200 pages)
- 1 box of colored pencils
- 1 box of latex or vinyl surgical gloves
- Hand held pencil sharpener (best for colored pencils)
- 4 packages of 100 3" x 5" index cards
- 8 glue sticks
- Small pair of scissors
- 1 box of Kleenex

**Course Description:** This class will be focused on the structure and function of the human body. This subject requires time spent studying, memorizing, and learning concepts. To be successful in this class, you must be willing to put forth your best effort and spend at least 20 minutes a night outside of class studying and/or doing homework. There will be dissections and hands-on labs as resources allow. In addition, there will be opportunities to investigate careers in anatomy and physiology, do writing and research, work with others, and present findings as they relate to current issues in health care. Class activities will also include lectures, daily work, quizzes, projects and unit tests.

**Anatomy and Physiology Sequence:** The following topics will be taught throughout the year

- |  |                                      |
|--|--------------------------------------|
| <b>I. Histology</b>                      | <b>IV. Muscular/Skeletal Systems</b> |
| <b>II. Integumentary/Nervous Systems</b> | <b>V. Cardio/Pulmonary Systems</b>   |
| <b>III. Blood/Immune Response</b>        | <b>VI. Digestive System</b>          |

**Student Evaluation:** All assignments are weighted as described below.

**40% Tests/Quizzes**

**40% Daily work**

**20% Final**

The district grading scales is as follows:

**A = 90%-100%    B = 80%-89%    C = 70%-79%    D = 60%-69%    F = 0%-59%**

## TEST AND QUIZZES

- There are no test/quiz retakes per department policy.
- Cheating is a serious offense. If you are **cheating and/or using any mobile device during any testing situation** you will receive an automatic **ZERO**, parent(s)/guardian(s) will be contacted, and you will be referred to your administrator.

## LATE WORK POLICY

- An assignment may be submitted ONE SCHOOL DAY late with a grade worth only 50% of the original points.
- Block days: If an assignment is due on a Wednesday, the student must turn the assignment on Thursday (even if he/she does not have class on that day) to receive any credit.

## MAKE-UP WORK / MANDATORY ACADEMIC SUPPORT

- If you miss class due to an **EXCUSED** absence, you will have two consecutive days to complete it for each day of absence with no late penalties. However, after this day or if you did not turn in the assignment and were in class, you are subject to a **50% penalty for the first day that it is late then it will be counted as a zero.**
- If absent when a homework assignment is assigned the student has two school days to complete the assigned work. Anything turned in after those two days is considered late.
- School work and/or tests previously assigned to the student and due on the date of the excused absence that date it is due, are due the day the student returns to school.
- Laboratory assignments that are missed due to student absence must be completed by the Wednesday (academic support) of the following week unless the student has made prior arrangements upon first returning to class.
- If your absence is **UNEXCUSED**, you will receive a zero for those assignments/labs/tests/etc. If you are assigned to a mandatory academic support and do not show up or provide a note from another teacher, you will not receive credit for the work that was to be completed during that time.

## TARDIES TO CLASS

- 1<sup>st</sup> offense: Warning
- 2<sup>nd</sup> offense: Warning from Tardy Tracker
- 3<sup>rd</sup> and 4<sup>th</sup> offense: 30-minute detention (handled by administration)
- 5<sup>th</sup> and 6<sup>th</sup> offense: 60-minute detention (handled by administration)

*Anything stated above is subject to change or revision at the sole discretion of Mrs. Stilwell.*

Blue Valley North Science Department  
Cellphone Policy

The following guidelines have been set down and agreed to by all BVN science teachers. We agree to aid and support each other in maintaining a clear and consistent policy regarding cellphone use in our classrooms.

Expectations for appropriate cell phone use and the corresponding consequences for inappropriate use will be communicated to students using a “Green, Yellow, Red” system. It will be the teacher’s discretion to when to apply Green, Yellow, and Red expectations in class.

**Green**

Expectation: Cellphones may be used for on-task and pre-approved use.

Consequences for misuse

- The cellphone will be confiscated and returned at the end of the class period

Consequences for chronic\* misuse

- Contact home for chronic misuse
- Student must store cell phone in designated area upon entering the classroom and may pick up the cell phone when leaving the classroom.

**Yellow**

Expectation: Cellphones are not allowed.

Consequences for violation

- The cellphone will be confiscated and returned at the end of the class period

Consequences for chronic\* violations

- Contact home for chronic misuse
- Student must store cell phone in designated area upon entering the classroom and may pick up the cell phone when leaving the classroom.

**Red**

Expectation: Cellphone are emphatically not allowed and must stay in a teacher-designated location. If a phone is out, it will be assumed that the student is engaging in an act of academic dishonesty.

Consequences for violation

- A referral is written and student receives zero on the assignment

\* “Chronic” will be determined by the teacher and clearly communicated to the students in the class syllabus.

Return this page to Mrs. Stilwell

*“We have read the information about how class is to be conducted for Mrs. Stilwell’s Anatomy and Physiology Class. We understand what is required so that the student can succeed. We (the student and parent/guardian) understand that I (the student) will be held responsible for my own behavior and schoolwork.”*



**Student’s Name (print):** \_\_\_\_\_ **Hour:** \_\_\_\_\_

**Student’s Signature:** \_\_\_\_\_

**Parent’s/Guardian’s Signature:** \_\_\_\_\_