



**Blue Valley School District # 229**

**A Request to Inspect Public Records  
Pursuant to Kansas Open Records Act, K.S.A. 45-215 through 223**

**To be completed by requestor**

Name: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

Proof of Identity may be required.

Records request (Attach additional pages, if necessary. Description of record must be in sufficient detail to ascertain the requested record).

No	Description	# of Copies
1		
2		
3		

\_\_\_\_\_  
Signature

**Charges:** A charge for providing access to public records is authorized by state law and has been established by the district. The charge for access to of copies of the records you have requested is estimated to be \$\_\_\_\_\_.

**To be completed by Freedom of Information Officer**

Requested \_\_\_\_\_ Received by \_\_\_\_\_  
 Provided \_\_\_\_\_ Provided by \_\_\_\_\_

Staff time \_\_\_\_ @ \$\_\_ per hour \$ \_\_\_\_\_  
 Copy charge \$0.15/page @ \_\_ pages \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_

Please send completed form to:  
  
 Superintendent  
 Blue Valley USD # 229  
 15020 Metcalf  
 PO Box 23901  
 Overland Park, KS 66283-0901