



## **FINANCE & OPERATIONS BOARD ADVISORY COMMITTEE MEETING MINUTES**

Date: November 9, 2023

Time: 7:30 a.m.

Place: Board of Education Room

Members Present: Stefani Buchwitz, Kyle Hayden, Jacquelyn Hancock, Sara Holmes, Jeremy McFadden, Michelle Mitchell, Kelly Ott, Lou Pisani, Charles Rathbun, Tamara Sandage, Jake Slobodnik  
Members Absent: Jason Anderson, Jason Gillam, Patrick Hurley, Jim McMullen, Carrie Myers, Brenda Stasiulis  
Guests Present: Tom Mitchell (present for Jim McMullen)

1. Deputy Superintendent, Kyle Hayden, welcomed committee members and shared student, staff, school and district highlights and recognitions which have occurred over the course of the last month.
2. Kyle Hayden presented information on the new Open Enrollment policy which will be on the Board of Education agenda for approval in December. The report included information about the reason for the new policy, the timeline and process administration has had with the planning and communication of the new policy, the content of the policy, and the criteria Blue Valley Schools will be utilizing to determine the number of open seats available to students who do not reside within district boundaries.
3. Kelly Ott, Executive Director of Academic Services, shared the proposal for new graduation credits that will be presented to the Board of Education for approval on Monday, November 13th. The changes are a result of amendments to the Kansas State requirements. Once approved, information will be readily available on our website.
4. Jeremy McFadden, Executive Director of Finance, reviewed the Bond 2020 and Bond 2023 quarterly progress reports and the Investment Summary report as of September 30, 2023.
5. Jake Slobodnik, Executive Director of Operations, presented the bids and contracts as follows:

### **DESIGN & CONSTRUCTION CONTRACTS**

**Temporary Construction Easement** - from City of Overland Park for 179<sup>th</sup> & Quivira (General Fund \$7,950.00 Revenue)

**Letter of Commitment for Design Services** - from Trane USA Inc. for BVA, BVN, BVW (Bond \$0.00)

**Monument Sign Cabinet** - from Infinity Sign Systems for Stilwell Elementary (Capital Outlay \$12,652.00)

**Construction Documentation** – from Multivista for All ES Buildings, BVH, BVNW, BVN, AntDAC (Capital Outlay \$25,250.00)

**HVAC Replacement** – from Trane USA Inc. for District Office (Bond \$ 625,628.00 Estimated)

**Hallway Renovation** - from Universal Construction Company Inc. for District Office (Bond \$198,575.00 Estimated)

**Storage Room Renovation** – from Universal Construction Company Inc. for Safety and Security Department (Bond \$28,322.00 Estimated)

**Building Remodel** – from Titan Corporation for Transportation North (Bond \$1, 315,479.00 Estimated)

**Design Services for 3D Art Room** – from KC Architects LLC for BVH (Bond \$70,000.00 Estimated)

## **BIDS**

**19001 Middle School Yearbooks RFP** – from Herff Jones for Middle Schools, Year 6 of 6 Printing Agreement 24/25 (Activity Funds \$91,379.00 Estimated)

**19002 High School Yearbooks RFP** – from Herff Jones for BVH, BVN, BVSW, BVW, Year 6 of 6 Printing Agreement 24/25 (Activity Funds \$272,261.00 Estimated)

**21006 Property & Casualty Insurance Broker Services RFP** – Year 4 of 5 from Thomas McGee for District Wide (Special Liability \$42,500.00)

**24003 Forklift** – from Lift Truck Sales for Logistics Center (Capital Outlay \$42,950.16 Estimated)

**24004 Dougout Benches** – from OnDeck Sports for all High Schools (Capital Outlay \$36,441.00 Estimated)

**24005 Helmet, Bat Bin & Storage Cubby Units** – from OnDeck Sports for all High Schools (Capital Outlay \$27,397.00 Estimated)

## **STATE & LOCAL CONTRACTS – PURCHASES**

**Apple Inc.** – This purchase will upgrade the staff MacBook Air Devices during the Summer of 2024. 24-023 (Bond \$3,343,115.00 Estimated)

**CDW-G** – This purchase is for docking stations for the staff MacBook Air replacement project. 24-024 (Bond \$414,850.00)

**CDW-G** – This purchase is for a yearly subscription of the F5 product use to balance the servers for Internet traffic. 24-022 (Capital Outlay \$26,950.00)

**CDW-G** – This purchase is for equipment needed for the Chromebooks for K-2 and 3-5 pilot. 24-026 (Bond \$142,520.00 Estimated)

**Conference Technologies Inc. (CTI)** – This contract will update the Hilltop Conference Room A projector. 24-018 (Capital Outlay \$44,087.63 Estimated)

**Home Depot Pro** – This purchase is for cleaning chemicals for buildings District-wide. (Capital Outlay \$50,000.00 Estimated)

**Home Depot Pro** – This purchase is for non-powered custodial equipment for buildings District-wide. This includes trash cans, mop buckets, vacuum bags, batteries, microfiber cleaning towels, dust mops, etc. (Capital Outlay \$50,000.00 Estimated)

## **CONTRACTS**

**Blue Valley Recreation Commission** – The District contracts an annual Field Use Agreement with Blue Valley Recreation Commission (BVRC). This contract will generate revenue estimated to be \$80,057.75 for BVRC’s use of District elementary and middle school baseball and softball fields. (Revenue)

<b><u>2023</u></b>	<b><u>2024</u></b>
\$78,541.50 Est. Revenue	\$80,057.75 Est. Revenue

**CBIZ Retirement Plan Services** – This contract is for voluntary retirement savings plans, 403(b) Plan and 457(b) Plan Servicing Fee Agreement, effective 1/1/2024. (Special Reserve Healthcare Fund)

<b><u>2023</u></b>	<b><u>2024</u></b>
\$66,500.00 Estimated	\$68,400.00 Estimated

**CCS Presentation Systems** – This contract will refresh four middle school gym sound systems (OMS, LMS, PRM, BVM) 24-019. (Bond)

<b><u>2022/2023</u></b>	<b><u>2023/2024</u></b>
N/A	\$172,192.69 Estimated

**Delta Dental of Kansas** – This submission is for the 2024 employee group dental insurance contract and renewal letter with Delta Dental of Kansas. (Employee Paid Benefits / Multiple Funds)

<b><u>2023</u></b>	<b><u>2024</u></b>
\$1,382,584.00 Estimated	\$1,374,650.00 Estimated

**Edupoint** – This contract is for the Online Registration Module from Synergy which allows new students/parents to register on-line as well as attach all the documents needed for first time registration. (Capital Outlay)

<u>2022/2023</u> \$153,414.33	<u>2023/2024</u> \$157,868.64
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**Holmes Murphy** – This submission is for the 2024 Direct software and service agreement with Selerix (benefits enrollment system vendor) and Holmes Murphy (benefits broker/consultant). Holmes Murphy, the District’s benefits broker/consultant pays the Selerix fees. (Special Reserve Healthcare Fund)

<u>2023</u> N/A	<u>2024</u> N/A
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**Holmes Murphy** – This submission is for the 2024 ACA Subscription Agreement with Holms Murphy and Selerix to provide certain benefits reporting services per IRS rules. Holmes Murphy, the District’s benefits broker/consultant pays the Selerix fees. (Special Reserve Healthcare Fund)

<u>2023</u> N/A	<u>2024</u> N/A
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**Maxim Health Services** – This contract is for a nurse needed to provide services for class at ABM. (SPED)

<u>2022/2023</u> N/A	<u>2023/2024</u> \$60,000.00 Estimated
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**Maxim Health Services** – This contract is for the hiring of up to 25 Para Professionals from Maxim Healthcare Staffing to fill in where BV has been unable to hire its own para professionals. (SPED)

<u>2022/2023</u> N/A	<u>2023/2024</u> \$840,000.00 Estimated
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**MessageOne, LLC** – This purchase will support the District’s Intranet website, the Bonzai Subscription with Platinum Support, 1 production environment + 1 non-production environment. (Capital Outlay)

<u>2022/2023</u> \$35,400.00	<u>2023/2024</u> \$35,400.00
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**Southwestern Airlines, Mears Transportation, Walt Disney World, Fame Events** – This contract is for the Blue Valley High School Show Choir to compete at the national level against other show choirs. They will also perform at Disney World. (Activity Funds)

2022/2023  
N/A

2023/2024  
\$153,000.00 Estimated

**The Standard** – This contract is for The Standard insurance policies for 2024 covering Voluntary Group Term Life, Short Term Disability, and Long Term Disability. Cost is based upon projected employee paid premium rates and projected participation. (Multiple Funds)

2023  
\$684,231.00 Estimated

2024  
\$678,883.00 Estimated

**Summit Behavioral Services, LLC** – This contract is for a student to receive services from Summit Achievement Center until or if they are able to return to a Blue Valley Classroom based on an IEP team decision. Summit Achievement Center will implement programming for the student. (NN) (SPED)

2022/2023  
\$60,000.00 Estimated

2023/2024  
\$32,000.00 Estimated

**Surency** – This submission is for the 2024 employee group vision insurance contract and renewal letter with Surency Life & Health. No change to the premium rates or plan provisions. (Employee Paid Benefit / Multiple Funds)

2023  
\$298,344.00 Estimated

2024  
\$282,459.00 Estimated

*The next Finance Committee meeting is scheduled for Thursday, December 7, 2023, at 7:30 a.m. in Board of Education Room.*