



PROM  
April 25<sup>TH</sup>, 2020  
8 -11 PM

13260 Switzer  
Overland Park, KS 66213  
(913) 239-3400  
Prom is at the Hilltop  
Campus

## BLUE VALLEY NORTHWEST OUTSIDE GUEST REQUEST FORM

*This form must be received completed in the BVNW office by the Wednesday (4-22-20) prior to the dance date.*

### Directions for proper completion of the form:

1. After obtaining this form from the BVNW Main Office, review the requirements for your outside guest listed below to ensure their eligibility.
2. Fill out the student portion of the form below in its entirety.
3. Give this form to your outside guest and instruct them to give it to their school administrator.
4. *Your guest's school administrator will complete the last portion of the form and emailed to [jberry02@bluevalleyk12.org](mailto:jberry02@bluevalleyk12.org)*
5. If outside guest is not a high school student, a copy of their photo ID must be returned to school with this completed form by the BVNW student before the due date.

**It is the student's responsibility to make sure their guest gets the form to their school and signed by an administrator**

### BVNW Outside Guest Eligibility Requirements:

- All dance guests must be under the age of 21 at the time of the dance.
- All dance guests must be at minimum a freshman in high school
- Only one guest per BVNW student is allowed
- Students must present a valid photo ID (school ID or driver's license) at the time of admittance to the dance
- This form must be completed in its entirety and received in its completed form no later than the the end of the Wednesday prior to the date of the dance for guest students to attend the dance.
- The outside guest must be a student in good standing at their school.

### **\*BVNW STUDENT PORTION \* PLEASE PRINT CLEARLY\***

BVNW Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Guest Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Guest's Address: \_\_\_\_\_ Emerg. Ph. #: \_\_\_\_\_

Guest's School: \_\_\_\_\_ Age: \_\_\_\_\_

BVNW Parent Signature: \_\_\_\_\_

Guest Parent Signature: \_\_\_\_\_

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Office use only **\*GUEST STUDENT'S ADMINISTRATOR/PRINCIPAL \*** office use only

*Please select the appropriate choice*

\_\_\_\_\_ Yes, the guest student from my school is a person of good citizenship and character.

\_\_\_\_\_ No, the guest student from my school has NOT exhibited good citizenship and character.

Guest Student's Administrator Signature: \_\_\_\_\_

**Please email the form to:  
Email it to [jberry02@bluevalleyk12.org](mailto:jberry02@bluevalleyk12.org)**