

BVN Counseling Center Information

Fall 2021

STUDENT SCHEDULES:

- Please check your email for information about when schedules will be available on Studentvue and Parentvue.
- Note that the order of classes and teachers indicated on schedules on ParentVue may change before the first day of school as we work to balance class sizes.
- **All** students should check Studentvue up until the first day of school to check for changes.
- Many sections of courses are at capacity making schedule changes very difficult and sometimes impossible.
- In some situations, classes and/or teachers in core curriculum classes will change at semester to allow semester electives to fit into a student's schedule.
- Requests for specific teachers or order of classes cannot be addressed.
- **Alternate courses:** In many circumstances counselors have had to use one or more alternate courses chosen by students during enrollment. **If you see one of your alternates in your schedule, it is NOT an error.**

CHANGED YOUR MIND ABOUT A COURSE?

- Requests for **preferential changes** will be accepted only during the **first five days** of school.
- Students **MUST** attend all classes listed on the schedule until it is changed.
- Check Master Schedule Matrix (posted on the [Counseling Canvas Page](#)) to determine whether a change is possible. Keep in mind that some classes are full.
- Beginning at **3:00pm on August 18th (first day of school) and through August 25th at 3:00pm**, submit requests on the google form found on the [Counseling Canvas Page](#) (this form will not open until August 18th).
- Continue to attend original schedule and check Studentvue for changes. You will receive an email from your counselor with questions or if a change is not possible.
- After **August 25th** only requests for changes in level (*e.g. Honors and AP classes to Regular, etc.*) or drops to a Study Hall will be accepted.

FOR SCHEDULES WITH ERRORS ONLY:

Beginning August 2nd, please send your counselor an **e-mail** describing the error. **Schedule changes will be addressed by email only, not in person or by phone.** Possible errors would include:

- Not having a complete schedule or missing a core class. Duplicate course (*a course is scheduled twice*).
- Student failed a class and needs to have it added to schedule.
- Senior missing a graduation requirement.
- Missing a prerequisite or sequence error (*e.g. Photo 2 scheduled before Photo 1*).
- Request to change a level (*i.e. Honors/AP to Regular, or Regular to Honors/AP*).
- Request to add or change CAPS classes.

BVN Counselors

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