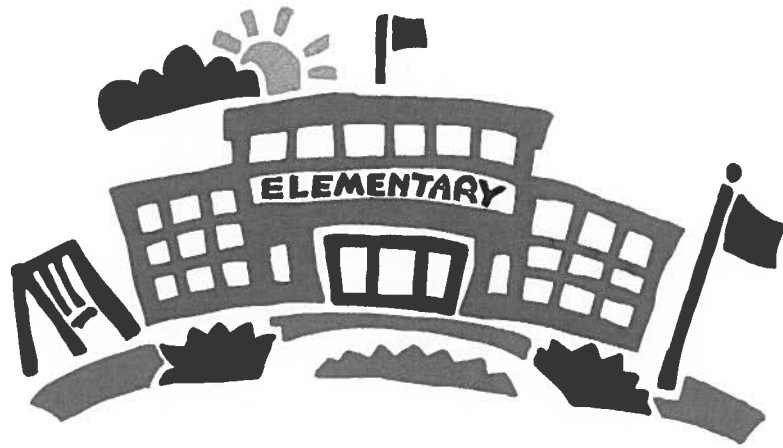


Oak Hill
Elementary School

First Grade Handbook



Dear Parents,

We have prepared a short booklet for your use during your child's year in first grade. We have included information about several procedures which we use in first grade. It is our hope that you will refer to this information carefully throughout the year and feel free to ask any questions you may have.

First Grade Teachers
Mrs. Kelli Fischer
Mrs. Lynn Diedrich
Mrs. Paula Drake

ATTENDANCE: Our scheduled day is from 8:35 a.m. to 3:40p.m. Students may begin coming to the classroom at 8:25, which will allow them time to put away coats and to be ready to begin class on time. The school day begins in a positive manner when children are on time and ready to learn.

Oak Hill Office 913-239-6900

ABSENCES: Please notify the office if your child will not be at school. The school district policy is that students should be "fever free" for 24 hours before returning to school. We will be happy to prepare make-up work for your child if they are absent for more than 2 days. **If your child will be absent for an extended period of time please contact your child's teacher to discuss the situation, thank you.**

RECESS: Please be sure your child is dressed appropriately for outdoor play. We will be outside except on rainy days or during severe cold when the temperature is below 25 degrees. If your child has health restrictions which affect playground play, please discuss these restrictions with your child's teacher.

TENNIS SHOES: Please have your child wear tennis shoes on P.E. days.

FIELD TRIPS: We will be taking some field trips during the year. Transportation is provided by school bus. You will receive a notice outlining the trips which will include a permission slip. We appreciate the prompt return for the permission slip. We ask that younger brothers and sisters do not accompany us on field trips. This allows all of us to focus our attention on the first graders and to make this a special time for your child and the class.

LUNCHES: Students have a choice of 2 entrees and 2 sandwiches, or they may bring their lunch from home. If your child forgets his/her lunch, a lunch will be ordered from the school menu. Children will not be permitted to call home for forgotten lunches.

All lunch money is handled by the Blue Valley Food Services. Inquiries about their lunch account should be directed to the bookkeeper. Around 10:00 a.m. is a good time to reach her.

APPOINTMENTS: If appointments during school hours are necessary, please try to schedule them after 1:30. Reading and math are taught in the morning and early afternoon and are major components to first grade learning. If you do need to pick your child up prior to dismissal at 3:40, he/she must be signed out in the office. The office will notify the classroom and we will send your child to the office. This helps us to keep disruptions to a minimum.

TRANSPORTATION: For safety sake, a child needs to bring a note if there will be a change in his/her regular transportation. For students going home with another student, **both** students must bring a note. You may call the office if a last minute change is necessary and they will let us know, otherwise, students will be sent home in the usual manner. **Please help us out by arranging play dates prior to the beginning of the school.**

BIRTHDAYS: We understand that birthdays are special! We would like to honor your child's birthday on the Friday closest to the day. On that day your child may bring a special snack for the class. Please contact us the week before and we'll send a birthday note with suggestions for treats and other information.

BOOK ORDER: A Scholastic book order will be sent home with your child during the first week of most months. The order will be due the following week. Ordering these books is an inexpensive way to build your child's home library and our classroom library. If your child wishes to order books, return your order with a check made out to **Scholastic Book Club**. **Cash cannot be accepted.** It takes ten to fourteen days for orders to be returned.