Home Page
- Use student login information given by teacher.
- You can view recent books your child has accessed.
- You can also see current assignments and the Library.

Assignments
- This is where you will see currently assigned books for PRACTICE.
- The due date is in Hong Kong Time. Please take two days off of this.
- It is recommended to practice two pages a day. This should take 15 minutes. If you have more time, do the one page exercise.
- Please refer to the newsletter for weekly assignment expectations.
- Students have about 8 days to complete the assignment. If you need more time, let the teacher know.
- Grades are FEEDBACK and will not be considered on the report card.
- Students can retake the tests as many times as they want before the due date.

Progress
- Click the home screen button to access the navigation options. Click the PROGRESS tab.
Progress Screen
- This page shows your child’s progress on ALL previous and currently assigned books.
- The due date is the purple bar.
- The book icon shows 1 out of 8 answers correct
- The headphones icon shows 3/3 answers correct
- The pencil shows 0/20 because the teacher will grade AKA give feedback on Writing.
- The Listening icon shows 5/10 correct.
- Check here to see how your child performed after practicing the book.

Library
This is where all books past due date are available for practice. They can still read it and take the practice test. They will not be able to submit their score for feedback.

Unit Assignments
N2 U2 02
N2 = Level 2 Book (Ex. N3 is 3rd Grade)
U4 = Unit 2 Mandarin Matrix
02 = Second Book in Unit 2
- Teachers use the third book (03) for classroom TESTS. Students can practice the book at home, but please DO NOT TAKE THE TEST AT HOME.
- Teachers might use different grade level books to enhance instruction

Hints:
- Due Dates are in Hong Kong Time. This cannot be changed. Please subtract 2 days
  - Ex. 10-17 would be due 10-15
- Mandarin Matrix refers to the assessments as TESTS. We do not use at home practice as a test grade for grade cards. This is simply for practice and feedback.
- Teachers use the third book of the unit as the ASSESSMENT IN CLASS. Students are welcome to practice the book at home and do the exercise for practice. Students will do the TEST at school during class time.
- Recording can be difficult depending on the device. All we ask is that you do your best!
- The teacher will grade the Writing and Speaking tests. They will not show a “grade” right away.